

**Meeting Notice and Agenda
Grafton Township Board Meeting
Thursday January 10, 2013 – 7:30 p.m.
Huntley Park District, 12015 Mill Street, Huntley, IL 60142**

Notice is hereby given that the regular township meeting of the Grafton Township Board will be held on Thursday, January 10, 2013, 7:30 p.m. for the purpose of considering the following agenda items:

- 1. Call to Order and Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Comment**
- 4. Resolution to authorize the Supervisor to amend the Levy to last year's extension.**
- 5. Motion to Adjourn**

Agenda prepared and posted by the Grafton Township Supervisor, Linda Moore. Tuesday, January 8, 2013

NOTICE AND AGENDA
GRAFTON TOWNSHIP REGULAR BOARD MEETING
GRAFTON TOWNSHIP, MCHENRY COUNTY, ILLINOIS
Thursday, January 10, 2013 7:30 p.m.
Huntley Park District, 12015 Mill Street, Huntley, IL 60142

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- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance**
- 4. Approval of Agenda**
- 5. Regular Business**
 - A. Audit and Payment of Bills.
 - B. Approval of Minutes
 1. Minutes of November 8, 2012 Regular Township Board Meeting.
 2. Minutes of December 13, 2012 Regular Township Board Meeting.
- 6. Public Comment/ Board Members Response to Public Comment**
- 7. Old Business**
 - A. Discussion and potential action on 1) forensic audit; 2) 2010-2011 audit; 3) 2011-2012 audit.
 - B. Discussion and potential action on Senior Bingo.
 - C. Discussion and potential action to reimburse Trustee Zirk for mileage for the 2011 TOI Training class and to reimburse her for \$19.42 FOIA charges as a response to her request for copies of all bills related to legal fees so that she could conduct work on the budget.
- 8. New Business**
 - A. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.
 - B. Discussion and potential action on consideration of services from Direct Energy.
 - C. Discussion and potential action on payment of expenses submitted by Trustee Murphy related to the Electoral Hearing on the Primary Election candidate objection.
 - D. Discussion and potential action on Supervisor's accounting and use of postage.
 - E. Discussion and potential action on Line Item transfers for the Assessor Office.
 - F. Establishment of agenda items for next meeting.
- 9. Reports**
 - A. Supervisor
 - B. Trustees
 - C. Clerk
 - D. Assessor
 - E. Road Commissioner
- 10. Executive Session**
- 11. Discussion and potential action of items as discussed at Executive Session.**
- 12. Adjournment**

Dated and posted by Township Clerk Harriet Ford this 9th day of January, 2013.



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Dated and posted by Township Clerk Harriet Ford this 9th day of January, 2013.



This agenda was prepared by the Township Clerk in accordance with the direction of the Township Board Rules. This notice and posting may only be removed by Grafton Township Clerk Harriet Ford.

GRAFTON TOWNSHIP REGULAR BOARD MEETING MINUTES

January 10, 2013

1. Call to Order

Supervisor Moore called the meeting to order at 7:30 p.m.

2. Roll Call

Present: Supervisor Moore, Trustees McMahon, Zirk, Murphy, LaPorta, Clerk Ford, Road District Commissioner Freund, Assessor Ottley.

3. Pledge of Allegiance

The Pledge of Allegiance was said.

4. Approval of Agenda

Supervisor Moore has submitted an agenda with one item regarding a resolution to amend the levy to last year's extension. A general discussion followed on the legality of such a motion since the levy had been filed on 12/18/12. In the packet, the supervisor had stated that the Clerk refused to place it on the agenda. Clerk Ford clarified this statement explaining that 1) All elected officials had been given 5 plus days to submit agenda items; 2) The Supervisor did not contact the Clerk by a phone call, text, e-mail or personal contact during the Clerk's posted hours regarding agenda items. Clerk Ford continued to state that the Supervisor was at the desk when she handed staff the agenda for the meeting. No mention was made of additional items. The Clerk's posted agenda was approved.

5. Regular Business

A. Audit and Payment of Bills

Motion by Trustee Zirk, seconded by Trustee LaPorta, to review and pay the Town Fund bills with exceptions.

All present voted AYE. MOTION PASSED.

Discussion: General discussion. The Trustees expressed their disapproval of the disorganized accounting practices by the Supervisor.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to amend the motion to pay the Town Fund bills, but to exclude Kujovich Consulting \$600.00; Grafton Road District \$300,000.00; Ottosen, Britz, Kelly, Cooper, Gilbert & DiNiff \$37,448.43; Evans, Marshall & Pease, P.C. \$7545.00; Printing and Then Some \$295.60 (2 charges @ \$147.80 each); BMO Harris Bank MasterCard charges \$2,779.53; Grafton Township GA Fund \$462.04/Annual Meeting mischarge; Postage \$90.00; J.A. Ketchmark \$824.60; and to reimburse Trustee Zirk in the amount of \$4.50 for mileage expenses incurred in delivering the Trustees Board packets; and to reimburse Trustee Murphy from Line Item 1533/not Line Item 1505 in the amount of \$30.74 for expenses incurred for Electoral Board proceedings.

Roll Call

AYES: Trustees Zirk, LaPorta, Murphy, McMahon

NAYS: Supervisor Moore

ABSENT: None

MOTION PASSED.

Trustee LaPorta reported that for the past 3.5 years, the Trustees have been requesting financial statements including copies of checks. He said that this was always made available by the previous supervisor. He stated that Supervisor Moore has refused to provide this information. He contacted BMO Harris Bank (EXHIBIT I) and was informed that this information is readily available at no charge or a charge of \$2, but the Supervisor would have to request this information and to date, she has not requested it.

Motion by Trustee Murphy, seconded by Trustee Zirk, to review the Road and Bridge bills.

All present voted AYE. MOTION PASSED

Discussion: General discussion on the bills that Road Commissioner Freund did not approve for payment. He stated that Line Item 6371 is Com Ed Utilities, but *Com. Ed Streetlights* is a separate vendor; therefore two separate payments are required.

Motion by Trustee LaPorta, seconded by Trustee Murphy, to amend the motion to pay the Road District bills with the exception of Grafton Township Town Fund -split- \$448.80 and Accounting Service \$2000.00; J.A. Ketchmark \$535.00; Bank of New York Mellon \$270,000 and to include BlueTarp Financial \$877.07 (EXHIBIT II) and the Unapproved Debit Transactions of Menards \$17.68; USPS \$45.00. (EXHIBIT III)

Roll Call

AYES: Trustees LaPorta, Murphy, Zirk, McMahon

NAYS: Supervisor Moore

MOTION PASSED.

Supervisor Moore refused to sign the approved list of bills from the Road District. (EXHIBIT IV)

B. Approval of Minutes

1. Minutes of November 8, 2012 Regular Township Board Meeting.

2. Minutes of December 13, 2012 Regular Township Board Meeting.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to approve the Minutes of November 8, 2012 Regular Township Meeting and the Minutes of December 13, 2012 Regular Village Board Meeting.

Roll Call

AYES: Trustees Zirk, LaPorta, Murphy, McMahon

NAYS: Supervisor Moore

MOTION PASSED.

Motion by Trustee LaPorta, seconded by Trustee Murphy, to move Item 9D. Reports-Assessor to be discussed at this time. All present vote AYE. MOTION PASSED.

9. Reports

D. Assessor-Assessor Ottley reported that his new copier was installed. He also reported that he had received his W-2 and that it has been incorrect for the past four (4) years. Assessor Ottley left the meeting at 8:12 p.m.

6. Public Comment/ Board Members Response to Public Comment

Gerald LaBonte-Sun City Neighborhood 12 - regarding their neighborhood food drive and the Supervisor depositing checks that were not made out to the Township, but to Grafton Food Pantry. (EXHIBIT V) Trustees LaPorta and McMahon requested that this item and consideration of payment to Neighborhood 12 residents be placed on the Agenda for the February Regular Township Board Meeting.

Dan Ziller, Sr.

Motion by Trustee Zirk, seconded by Trustee LaPorta, to allow Mr. Ziller to present Public Comment later in the Agenda.

Roll Call

AYES: Trustees Zirk, LaPorta, McMahon, Supervisor Moore

NAYS: Trustee Murphy

MOTION PASSED.

Maureen Garcelon-unhappy with Township officials fighting.

7. Old Business

A. Discussion and potential action on 1) forensic audit; 2) 2010-2011 audit; 3) 2011-2012 audit.

Motion by Trustee LaPorta, seconded by Trustee Zirk, to discuss this Agenda item. All present voted AYE. MOTION PASSED.

Trustee LaPorta reported that the Township was in court again with no results. He has spoken to large and small auditing firms regarding conducting Township audits. Due to reputation, no one is interested in accepting Grafton Township as a client.

B. Senior Bingo

Motion by Trustee Zirk, seconded by Trustee Murphy, to discuss this item. All present vote AYE. MOTION PASSED.

Trustee Zirk reported that the Board approved conducting Senior Bingo once a month. The Supervisor has ignored the Board's vote and continued to hold Bingo twice a month. Trustee Zirk stated that it is not the cost of the Bingo event, but the fact that the Supervisor pays two staff members to be present and that she closes the Supervisor's Office during this time. Trustee Murphy asked the Supervisor why she does not utilize volunteers to set up and clean up Bingo, rather than using paid employees and closing a Township office. No response from the Supervisor and no action on the item.

C. Discussion and potential action to reimburse Trustee Zirk for mileage for the 2011 TOI Training class and to reimburse her for \$19.42 FOIA charges as a response to her request for copies of all bills related to legal fees so that she could conduct work on the budget.

This item has been approved at previous meetings. Supervisor Moore said the funds are not available as a result of paying the Mastercard. Trustees LaPorta and Murphy attempted to explain to the Supervisor that the charges for the Mastercard that have been paid by BMO Harris Bank cannot now be taken out of Township accounts since the Board repeatedly has not approved the charges.

Motion by Trustee Murphy, seconded by Trustee LaPorta, to direct the Supervisor to reverse the entries she made in the process of payment of the Mastercard.

Roll Call

AYES: Trustees Murphy, LaPorta, McMahon, Zirk, Supervisor Moore

NAYS: None

MOTION PASSED.

Motion by Trustee Murphy, seconded by Trustee LaPorta, to pay Trustee Zirk the \$19.42 FOIA charge out of Line Item 16541 and her mileage expenses from the 2011 TOI Training Class, plus the \$4.50 mileage expense for delivering Township Board packets.

Roll Call

AYES: Trustees Murphy, LaPorta, McMahon, Zirk, Supervisor Moore

NAYS: None

MOTION PASSED.

8. New Business

A. Discussion and potential action on Grafton Township's final payment to Grafton Township Road District, per the Intergovernmental Agreement.

Motion by Trustee Murphy, seconded by Trustee Zirk, that at the February 14, 2013 meeting that two checks be presented to the Grafton Road District: 1) A check issued for back rent in the amount of \$33,988.33; 2) A check to be issued for \$300,000. to pay off the loan. Since the Township does not have an attorney, we are requesting that Road District attorney Pat Coen prepare the documents and all associated papers to pay off the loan and for the return of the deeds showing that the Township be returned and retain Lot 1 and the Road District be returned and retain Lots 2 and 3. All paperwork is to be presented for finalization to the Board as a whole at the February 14, 2013 Regular Township Board Meeting.

Upon completion of all documents, said documents are to be given to the Township Clerk for certification and as the official keeper of all records, she will place them in the safety deposit box.

Roll Call

AYES: Trustees Murphy, Zirk, LaPorta, Supervisor Moore

NAYS: Trustee McMahon

MOTION PASSED.

B. Discussion and potential action on consideration of services from Direct Energy.

Motion by Trustee Murphy, seconded by Trustee LaPorta, to enter into a contract with Direct Energy.

Roll Call

AYES: Trustees Murphy, LaPorta, Zirk, Supervisor Moore

ABSTAIN: Trustee McMahon

MOTION PASSED.

C. Discussion and potential action on payment of expenses submitted by Trustee Murphy related to the Electoral Hearing on the Primary Election candidate objection.

Action taken earlier in meeting.

D. Discussion and potential action on Supervisor's accounting and use of postage.

Discussion: Trustees Zirk and Murphy led a discussion on the Supervisor's ongoing misuse of postage.

E. Discussion and potential action on Line Item transfers for the Assessor Office.

This Item is tabled to the February 14, 2013, Regular Township Board Meeting.

F. Establishment of agenda items for next meeting: Sun City Neighborhood 12 repayment of funds; April 16, 2013 Annual Meeting; finalization of final payment to Grafton Road District per the Intergovernmental Agreement; Line Item transfers for the Assessor's Office; update on forensic audit; confirmation of reversal of account relating to the Supervisor's Mastercard; fund transfer per the 1/8/13 memo from Supervisor Moore to Trustees.

9. Reports

A. Supervisor - per packet. Supervisor distributed information to Trustees regarding overtime and salaries for the Assessor's Office. Trustees said this information was not requested and inappropriate to discuss without the Assessor present and asked that it be added to the agenda for the next meeting.

B. Trustees Trustee Zirk reported that the 2013 Annual Meeting has been changed to 4/16/13.

C. Clerk -She has received a certificate of completion of the OMA from all elected officials with the exception of the Supervisor.

E. Road Commissioner-Report still not received since August, 2011. The Nextell bill is still not paid. Supervisor said she will not pay without detail. (EXHIBIT VI)

10. Executive Session

11. Discussion and potential action of items as discussed at Executive Session.

12. Adjournment

Motion made by Trustee Murphy, seconded by Trustee Zirk, to adjourn the meeting. Roll Call/Voice Vote/All present voted Aye. Motion Passed/Meeting adjourned at 9:00 p.m.

Submitted,



Harriet Ford

Grafton Township Clerk

1:19 PM

01/07/13

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Type	Due Date	Split	Aging	Open Bala...
Alarm Detection Systems				
Bill	1/14/2013	1512 · MAINTENANCE SERVICE - EQUIPM...		184.86
Total Alarm Detection Systems				184.86
AT&T				
Bill	12/17/2012	1752 · TELEPHONE	21	4.18
Bill	1/14/2013	-SPLIT-		131.54
Bill	1/14/2013	5552 · TELEPHONE		65.78
Total AT&T				201.50
Barbara . Murphy				
Bill	1/14/2013	1565 · CLERK		30.74
Total Barbara . Murphy				30.74
BLUECROSS BLUESHIELD OF ILLINOIS				
Bill	1/18/2013	-SPLIT-		10,947.23
Total BLUECROSS BLUESHIELD OF ILLINOIS				10,947.23
BMO Harris Bank				
Bill	1/17/2013	-SPLIT-		2,779.53
Total BMO Harris Bank				2,779.53
Brian Johnson				
Bill	9/16/2012	1899 · OFFICE RENOVATION	113	130.00
Total Brian Johnson				130.00
CARDUNAL OFFICE SUPPLY				
Bill	1/13/2013	1851 · OFFICE SUPPLIES		382.94
Bill	1/14/2013	-SPLIT-		173.77
Bill	1/14/2013	5651 · OFFICE SUPPLIES		166.66
Total CARDUNAL OFFICE SUPPLY				723.37
COM ED				
Bill	1/14/2013	1571 · UTILITIES		266.78
Total COM ED				266.78
COMCAST CABLE				
Bill	12/30/2012	1752 · TELEPHONE	8	374.56
Total COMCAST CABLE				374.56
CONSERV FS				
Bill	1/19/2013	1760 · TRAVEL EXPENSE		159.72
Total CONSERV FS				159.72
Evans, Marshall & Pease, P.C.				
Bill	2/17/2012	-SPLIT-	325	7,545.00
Total Evans, Marshall & Pease, P.C.				7,545.00

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01/07/13

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Type	Due Date	Split	Aging	Open Bal...
Grafton Township General Assistance				
Bill	5/10/2012	1574 · ANNUAL MEETING	242	462.04
Total Grafton Township General Assistance				462.04
Grafton Township Road District				
Bill	4/12/2012	1511 · MAINTENANCE SERVICE-BUILDING	270	300,000.00
Bill	1/4/2013	1834 · IGA Rent	3	1,850.00
Total Grafton Township Road District				301,850.00
H.Case Ellis Law Office				
Bill	12/21/2012	1753 · LEGAL FEES	17	783.50
Total H.Case Ellis Law Office				783.50
Humana Dental Ins. Co.				
Bill	1/13/2013	-SPLIT-		1,305.53
Total Humana Dental Ins. Co.				1,305.53
Huntley American Legion				
Bill	1/14/2013	959 · BINGO/GAMES		25.00
Total Huntley American Legion				25.00
Ice Mountain Water				
Bill	1/13/2013	1851 · OFFICE SUPPLIES		19.39
Total Ice Mountain Water				19.39
In Sync Systems, Inc.				
Bill	12/29/2012	1751 · MAINTENANCE SERVICE	9	170.00
Total In Sync Systems, Inc.				170.00
Interact Business Products, LLC				
Bill	1/14/2013	1512 · MAINTENANCE SERVICE - EQUIPM...		217.20
Total Interact Business Products, LLC				217.20
J.A. Ketchmark, LTD.				
Bill	10/7/2012	1531 · ACCOUNTING SERVICES	92	785.00
Bill	12/7/2012	1531 · ACCOUNTING SERVICES	31	39.60
Total J.A. Ketchmark, LTD.				824.60
JACK FREUND				
Bill	1/14/2013	1451 · HEALTH INSURANCE		322.00
Total JACK FREUND				322.00
JDM Auto				
Bill	1/14/2013	5512 · MAINTENANCE SERVICE - EQUIPM...		41.99
Total JDM Auto				41.99
John M. Nelson & Associates Law Office				
Bill	12/7/2012	1533 · LEGAL SERVICE	31	13,150.00

GRAFTON TOWNSHIP

Unpaid Bills Detail

All Transactions

Type	Due Date	Split	Aging	Open Bala...
Total John M. Nelson & Associates Law Office				13,150.00
Kujovich Consulting				
Bill	2/11/2012	1573 · OTHER PROFESSIONAL SERVICES	331	200.00
Bill	4/16/2012	1573 · OTHER PROFESSIONAL SERVICES	266	400.00
Total Kujovich Consulting				600.00
NICOR GAS				
Bill	1/14/2013	1571 · UTILITIES		128.70
Total NICOR GAS				128.70
Ottosen Britz Kelly Cooper Gilbert&DiNilf				
Bill	3/8/2012	1533 · LEGAL SERVICE	305	5,206.00
Bill	4/9/2012	1533 · LEGAL SERVICE	273	3,489.59
Bill	4/10/2012	1533 · LEGAL SERVICE	272	4,912.00
Bill	6/15/2012	1533 · LEGAL SERVICE	206	8,265.00
Bill	7/10/2012	1533 · LEGAL SERVICE	181	3,906.88
Bill	9/16/2012	1533 · LEGAL SERVICE	113	3,056.96
Bill	9/17/2012	1533 · LEGAL SERVICE	112	2,432.00
Bill	11/11/2012	1533 · LEGAL SERVICE	57	955.00
Bill	11/26/2012	1533 · LEGAL SERVICE	42	1,748.00
Bill	12/20/2012	1533 · LEGAL SERVICE	18	3,477.00
Total Ottosen Britz Kelly Cooper Gilbert&DiNilf				37,448.43
Printing & then some				
Bill	3/19/2012	1554 · PRINTING	294	147.80
Bill	4/1/2012	1554 · PRINTING	281	147.80
Total Printing & then some				295.60
Stan's Office Technologies				
Bill	1/13/2013	1751 · MAINTENANCE SERVICE		231.25
Total Stan's Office Technologies				231.25
Starkey Laboratories, Inc.				
Bill	1/14/2013	1573 · OTHER PROFESSIONAL SERVICES		145.98
Total Starkey Laboratories, Inc.				145.98
TOM PECK FORD OF HUNTLEY INC				
Bill	1/14/2013	940 · BUS MAINTENANCE		484.12
Total TOM PECK FORD OF HUNTLEY INC				484.12
Tyler Press				
Bill	12/21/2012	1851 · OFFICE SUPPLIES	17	35.00
Total Tyler Press				35.00
United States Postal Service				
Bill	12/7/2012	1551 · POSTAGE	31	90.00

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01/07/13

GRAFTON TOWNSHIP
Unpaid Bills Detail
All Transactions

Type	Due Date	Split	Aging	Open Bala...
Total United States Postal Service				90.00
Verizon Wireless				
Bill	1/14/2013	-SPLIT-		82.46
Total Verizon Wireless				82.46
Wright Express FSC				
Bill	1/14/2013	930 · BUS FUEL		504.23
Total Wright Express FSC				504.23
ZIEGLER'S ACE HARDWARE				
Bill	1/14/2013	1652 · OPERATING SUPPLIES		26.95
Total ZIEGLER'S ACE HARDWARE				26.95
TOTAL				<u>382,587.26</u>

Grafton Township R & B

Unpaid Bills Detail

All Transactions

Type	Date	Num	Due Date	Split	Amount
AT&T					
Bill	12/13/2012	847669507012-2012	1/7/2013	6552 · TELEPHONE	131.27
Total AT&T					131.27
BAKLEY CONSTRUCTION CORP					
Bill	12/28/2012	21218	1/7/2013	9614 · MAINTENANCE SUPPLIES ...	70.49
Total BAKLEY CONSTRUCTION CORP					70.49
BLUECROSS BLUESHIELD OF ILLINOIS					
Bill	1/3/2013		1/28/2013	9451 · Health / Life Insurance	3,852.10
Total BLUECROSS BLUESHIELD OF ILLINOIS					3,852.10
BONNELL INDUSTRIES INC					
Bill	12/28/2012	0143715-in	1/27/2013	6112 · MAINTENANCE SUPPLY - ...	102.62
Total BONNELL INDUSTRIES INC					102.62
BOTTS WELDING & TRUCK SERVICE					
Bill	1/3/2013		2/2/2013	6112 · MAINTENANCE SUPPLY - ...	72.56
Total BOTTS WELDING & TRUCK SERVICE					72.56
BUCK BROS., INC.					
Bill	12/7/2012	330044	1/10/2013	6112 · MAINTENANCE SUPPLY - ...	37.37
Total BUCK BROS., INC.					37.37
CHICAGO INTERNATIONAL TRUCKS LLC					
Bill	12/10/2012	11036589	1/10/2013	6112 · MAINTENANCE SUPPLY - ...	8.46
Total CHICAGO INTERNATIONAL TRUCKS LLC					8.46
COM ED					
Bill	12/6/2012		1/5/2013	6371 · UTILITIES	145.31
Bill	12/22/2012		1/21/2013	9519 · Street Lights	258.16
Total COM ED					403.47
CONSERV FS INC					
Bill	12/20/2012	37873	1/19/2013	9655 · AUTO FUEL & OIL	1,864.27
Total CONSERV FS INC					1,864.27
CURRAN CONTRACTING CO					
Bill	12/19/2012	83467	12/19/2012	9614 · MAINTENANCE SUPPLIES ...	33.54
Total CURRAN CONTRACTING CO					33.54
GE Capital Retail Bank Chicago					
Bill	1/3/2013		1/13/2013	-SPLIT-	77.39
Total GE Capital Retail Bank Chicago					77.39
GEHRINGER BROS.					
Bill	1/3/2013		1/18/2013	6112 · MAINTENANCE SUPPLY - ...	118.00
Total GEHRINGER BROS.					118.00
Grafton Township Town Fund					
Bill	5/27/2011	52	6/26/2011	-SPLIT-	448.80
Bill	11/6/2012		12/6/2012	6531 · ACCOUNTING SERVICE	2,000.00
Bill	12/26/2012	5	1/25/2013	6562 · TRAVEL & MEETING EXPE...	249.75
Total Grafton Township Town Fund					2,698.55
GRAINGER					
Bill	1/3/2013		2/2/2013	-SPLIT-	415.14
Total GRAINGER					415.14
H. Case Ellis					
Bill	12/5/2012		12/15/2012	6533 · LEGAL SERVICE	1,155.00
Total H. Case Ellis					1,155.00
HINCKLEY SPRINGS WATER CO					
Bill	12/9/2012	10164181120912	12/9/2012	6122 · OPERATING SUPPLIES	15.19
Total HINCKLEY SPRINGS WATER CO					15.19

11:08 AM

01/04/13

Grafton Township R & B
Unpaid Bills Detail
All Transactions

Type	Date	Num	Due Date	Split	Amount
Humana Dental					
Bill	1/3/2013		1/21/2013	9451 · Health / Life Insurance	216.60
Total Humana Dental					216.60
J.A. Ketchmark, LTD					
Bill	10/9/2012		10/19/2012	-SPLIT-	535.00
Total J.A. Ketchmark, LTD					535.00
MDC ENVIRONMENTAL SERVICES (MARENGO)					
Bill	12/1/2012	11724939	12/20/2012	6373 · GARBAGE DISPOSAL	149.88
Total MDC ENVIRONMENTAL SERVICES (MARENGO)					149.88
NEXTEL COMMUNICATIONS					
Bill	11/27/2012	866627045-076	1/11/2013	6552 · TELEPHONE	121.60
Bill	12/27/2012	866627045-077	2/10/2013	6552 · TELEPHONE	36.79
Total NEXTEL COMMUNICATIONS					158.39
NICOR GAS					
Bill	12/4/2012		1/18/2013	6371 · UTILITIES	118.71
Total NICOR GAS					118.71
THE BANK OF NEW YORK MELLON					
Bill	4/12/2012		4/12/2012	6840 · DEBT SERVICE	270,000.00
Total THE BANK OF NEW YORK MELLON					270,000.00
ZANCK, COEN & WRIGHT & SALADIN, P.C.					
Bill	11/30/2012	76413 76414	12/30/2012	6533 · LEGAL SERVICE	2,045.00
Bill	12/7/2012		1/6/2013	6533 · LEGAL SERVICE	1,305.00
Total ZANCK, COEN & WRIGHT & SALADIN, P.C.					3,350.00
ZIEGLER'S ACE HARDWARE					
Bill	1/3/2013		2/2/2013	6112 · MAINTENANCE SUPPLY - ...	59.59
Total ZIEGLER'S ACE HARDWARE					59.59
TOTAL					285,643.59

01/08/13

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
CORPORATE FUND REVENUE				
1000 - PROPERTY TAXES	1,022,916.18	1,023,136.00	-219.82	100.0%
1010 - REPLACEMENT TAXES	18,797.69	2,400.00	16,397.69	783.2%
1020 - INTEREST INCOME	0.00	500.00	-500.00	0.0%
1040 - IGA ROAD COM SALARY	17,072.54	17,676.00	-603.46	96.6%
1041 - IGA TRANSPORTATION	10,000.00	10,000.00	0.00	100.0%
1045 - GRANT INCOME	0.00	10.00	-10.00	0.0%
1050 - TRANSPORTATION INCOME	3,397.00	4,700.00	-1,303.00	72.3%
1051 - MUNICIPAL TRANSPORTATION INCOME	0.00	100.00	-100.00	0.0%
1055 - MISCELLANEOUS INCOME	152.92	2,800.00	-2,647.08	5.5%
1060 - SALE OF CAPITAL ASSETS	0.00	100,000.00	-100,000.00	0.0%
Total CORPORATE FUND REVENUE	1,072,336.33	1,161,322.00	-88,985.67	92.3%
CORPORATE IMRF FUND REV				
3020 - INTEREST INCOME	135.00			
Total CORPORATE IMRF FUND REV	135.00			
CORPORATE INSURANCE FUND REV				
2000 - PROPERTY TAXES	16,818.91	16,823.00	-4.09	100.0%
2020 - INTEREST INCOME	0.00	20.00	-20.00	0.0%
2050 - MISCELLANEOUS INCOME	0.00	40.00	-40.00	0.0%
Total CORPORATE INSURANCE FUND REV	16,818.91	16,883.00	-64.09	99.6%
GENERAL ASSISTANCE FUND REVENUE				
5000 - PROPERTY TAXES	19,789.79	19,794.00	-4.21	100.0%
5020 - INTEREST INCOME	262.61	160.00	102.61	164.1%
5050 - MISCELLANEOUS INCOME	988.48	100.00	888.48	988.5%
Total GENERAL ASSISTANCE FUND REVENUE	21,040.88	20,054.00	986.88	104.9%
Total Income	1,110,331.12	1,198,259.00	-87,927.88	92.7%
Expense				
GENERAL ASSISTANCE FUND				
ADMINISTRATION				
CAPITAL OUTLAY				
5831 - EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
Total CAPITAL OUTLAY	0.00	1,000.00	-1,000.00	0.0%
CONTRACTUAL SERVICES				
5511 - MAINTENANCE SERVICE - BUILDING	0.00	1,000.00	-1,000.00	0.0%
5512 - MAINTENANCE SERVICE - EQUIPMENT	1,358.65	2,000.00	-641.35	67.9%
5513 - FUEL	776.24	1,000.00	-223.76	77.6%
5533 - LEGAL FEES	0.00	2,000.00	-2,000.00	0.0%
5534 - ACCOUNTING SERVICES	0.00	2,000.00	-2,000.00	0.0%
5549 - OTHER PROFESSIONAL SERVICE	821.88	900.00	-78.12	91.3%
5551 - POSTAGE	30.00	100.00	-70.00	30.0%
5552 - TELEPHONE	653.47	1,000.00	-346.53	65.3%
5553 - PUBLISHING	219.00	250.00	-31.00	87.6%
5554 - PRINTING	0.00	300.00	-300.00	0.0%
5555 - TRAVEL EXPENSE	27.99	200.00	-172.01	14.0%
5556 - TRAINING	560.32	900.00	-339.68	62.3%
5571 - UTILITIES	0.00	500.00	-500.00	0.0%
Total CONTRACTUAL SERVICES	4,447.55	12,150.00	-7,702.45	36.6%
OPERATING EXPENSES				
5611 - MAINTENANCE SUPPLIES - BUILDING	0.00	500.00	-500.00	0.0%
5651 - OFFICE SUPPLIES	0.00	500.00	-500.00	0.0%
Total OPERATING EXPENSES	0.00	1,000.00	-1,000.00	0.0%

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
PERSONNEL				
5421 · SALARIES	3,524.05	10,000.00	-6,475.95	35.2%
5451 · HEALTH INSURANCE	0.00	1,000.00	-1,000.00	0.0%
5453 · UNEMPLOYMENT INSURANCE	0.00	600.00	-600.00	0.0%
Total PERSONNEL	3,524.05	11,600.00	-8,075.95	30.4%
Total ADMINISTRATION	7,971.60	25,750.00	-17,778.40	31.0%
HOME RELIEF				
COMMODITIES				
5781 · FOOD	0.00	1,000.00	-1,000.00	0.0%
5782 · PERSONAL INCIDENTALS	0.00	2,000.00	-2,000.00	0.0%
5783 · HOUSEHOLD INCIDENTALS	0.00	2,000.00	-2,000.00	0.0%
5784 · FLAT GRANT	155.36	4,500.00	-4,344.64	3.5%
5785 · DRUGS	0.00	2,000.00	-2,000.00	0.0%
5786 · FUEL	0.00	2,000.00	-2,000.00	0.0%
5790 · Catastrophic Deduction	0.00	47,000.00	-47,000.00	0.0%
Total COMMODITIES	155.36	60,500.00	-60,344.64	0.3%
CONTRACTUAL SERVICES				
5805 · TRANSPORTATION ASSISTANCE	0.00	3,500.00	-3,500.00	0.0%
5810 · PHYSICIAN SERVICE	0.00	12,000.00	-12,000.00	0.0%
5882 · HOSPITAL SERVICE	0.00	7,000.00	-7,000.00	0.0%
5884 · DENTAL SERVICE	0.00	3,000.00	-3,000.00	0.0%
5885 · OTHER MEDICAL SERVICE INSURAN...	2,360.00	5,000.00	-2,640.00	47.2%
5886 · FUNERAL & BURIAL SERVICE	0.00	10,000.00	-10,000.00	0.0%
5887 · SHELTER	4,605.00	13,680.00	-9,075.00	33.7%
5888 · UTILITY PAYMENTS	5,634.49	33,700.00	-28,065.51	16.7%
5889 · AMBULANCE	0.00	5,000.00	-5,000.00	0.0%
5890 · EYE CARE	0.00	2,000.00	-2,000.00	0.0%
Total CONTRACTUAL SERVICES	12,599.49	94,880.00	-82,280.51	13.3%
Total HOME RELIEF	12,754.85	155,380.00	-142,625.15	8.2%
Total GENERAL ASSISTANCE FUND	20,726.45	181,130.00	-160,403.55	11.4%
TOWN FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
1829 · CAPITAL ASSET OUTLAY	0.00	300,000.00	-300,000.00	0.0%
1832 · DEBT SERVICE				
1833 · FACILITY RENOVATIONS/ADDITIONS	0.00	22,200.00	-22,200.00	0.0%
1832 · DEBT SERVICE - Other	28,150.00	57,550.00	-29,400.00	48.9%
Total 1832 · DEBT SERVICE	28,150.00	79,750.00	-51,600.00	35.3%
1834 · IGA Rent	12,950.00			
Total CAPITAL OUTLAY	41,100.00	379,750.00	-338,650.00	10.8%
COMMODITIES				
1651 · OFFICE SUPPLIES	2,122.59	2,500.00	-377.41	84.9%
1652 · OPERATING SUPPLIES	1,857.22	2,500.00	-642.78	74.3%
Total COMMODITIES	3,979.81	5,000.00	-1,020.19	79.6%

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
CONTRACTUAL SERVICES				
1511 · MAINTENANCE SERVICE-BUILDING	2,339.75	2,000.00	339.75	117.0%
1512 · MAINTENANCE SERVICE - EQUIPMENT	1,979.75	4,000.00	-2,020.25	49.5%
1531 · ACCOUNTING SERVICES	5,579.00	36,000.00	-30,421.00	15.5%
1533 · LEGAL SERVICE	86,359.52	197,862.60	-111,503.08	43.6%
1551 · POSTAGE	2,035.40	490.00	1,545.40	415.4%
1552 · TELEPHONE	862.29	1,000.00	-137.71	86.2%
1553 · PUBLISHING	622.29	500.00	122.29	124.5%
1554 · PRINTING	563.52	2,000.00	-1,436.48	28.2%
1561 · DUES	1,519.49	2,200.00	-680.51	69.1%
1562 · TRAVEL EXPENSES	543.77	400.00	143.77	135.9%
1563 · TRAINING	30.95	500.00	-469.05	6.2%
1565 · CLERK	1,143.14	2,000.00	-856.86	57.2%
1571 · UTILITIES	3,237.27	5,500.00	-2,262.73	58.9%
1572 · FUEL	0.00	400.00	-400.00	0.0%
1573 · OTHER PROFESSIONAL SERVICES	22,186.17	27,900.00	-5,713.83	79.5%
1574 · ANNUAL MEETING	2,000.00	1,200.00	800.00	166.7%
1575 · ROOM RENTAL	225.00	600.00	-375.00	37.5%
CONTRACTUAL SERVICES - Other	35.73			
Total CONTRACTUAL SERVICES	131,263.04	284,552.60	-153,289.56	46.1%
OTHER EXPENDITURES				
1905 · MISCELLANEOUS EXPENSE	140.39	100.00	40.39	140.4%
Total OTHER EXPENDITURES	140.39	100.00	40.39	140.4%
PERSONNEL				
1420 · OFFICE Staff Hourly	41,741.22	35,000.00	6,741.22	119.3%
1421 · ELECTED OFFICIALS SALARIES	170,829.51	223,536.00	-52,706.49	76.4%
1451 · HEALTH INSURANCE	62,966.74	75,000.00	-12,033.26	84.0%
Total PERSONNEL	275,537.47	333,536.00	-57,998.53	82.6%
SENIOR SERVICES				
900 · BUS SALARIES	23,901.81	38,000.00	-14,098.19	62.9%
930 · BUS FUEL	5,429.79	8,000.00	-2,570.21	67.9%
940 · BUS MAINTENANCE	1,931.75	8,000.00	-6,068.25	24.1%
950 · BUS OFFICE SUPPLIES	0.00	200.00	-200.00	0.0%
959 · BINGO/GAMES	351.86	2,000.00	-1,648.14	17.6%
960 · BUS TELEPHONE	872.85	1,100.00	-227.15	79.4%
967 · PRINTING	2,132.21	250.00	1,882.21	852.9%
968 · POSTAGE	923.17	200.00	723.17	461.6%
970 · BUS MISCELLANEOUS	0.00	100.00	-100.00	0.0%
Total SENIOR SERVICES	35,543.44	57,850.00	-22,306.56	61.4%
Total ADMINISTRATION	487,564.15	1,060,788.60	-573,224.45	46.0%
ASSESSOR				
CAPITAL OUTLAY				
1854 · EQUIPMENT	1,958.72	8,000.00	-6,041.28	24.5%
1899 · OFFICE RENOVATION	0.00	15,000.00	-15,000.00	0.0%
Total CAPITAL OUTLAY	1,958.72	23,000.00	-21,041.28	8.5%
COMMODITIES				
1851 · OFFICE SUPPLIES	2,861.04	6,909.96	-4,048.92	41.4%
Total COMMODITIES	2,861.04	6,909.96	-4,048.92	41.4%

GRAFTON TOWNSHIP
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
CONTRACTUAL SERVICES				
1751 · MAINTENANCE SERVICE	3,987.02	7,000.00	-3,012.98	57.0%
1752 · TELEPHONE	2,414.17	4,000.00	-1,585.83	60.4%
1753 · LEGAL FEES	13,117.14	20,000.00	-6,882.86	65.6%
1754 · OUTSIDE APPRAISER	0.00	7,000.00	-7,000.00	0.0%
1755 · POSTAGE	199.50	450.00	-250.50	44.3%
1756 · SOFTWARE	11,790.38	20,000.00	-8,209.62	59.0%
1757 · PUBLISHING	51.60	200.00	-148.40	25.8%
1758 · PRINTING	70.00	300.00	-230.00	23.3%
1759 · DUES	0.00	150.00	-150.00	0.0%
1760 · TRAVEL EXPENSE	3,834.97	8,000.00	-4,165.03	47.9%
1761 · TRAINING	3,501.60	3,600.00	-98.40	97.3%
1762 · PUBLICATIONS/SUBSCRIPTIONS	235.00	2,800.00	-2,565.00	8.4%
1763 · PAYROLL SERVICE	125.00	5,000.00	-4,875.00	2.5%
Total CONTRACTUAL SERVICES	39,326.38	78,500.00	-39,173.62	50.1%
OTHER EXPENDITURES				
1939 · MISCELLANEOUS	123.21	1,000.00	-876.79	12.3%
1940 · UNIFORMS	0.00	500.00	-500.00	0.0%
Total OTHER EXPENDITURES	123.21	1,500.00	-1,376.79	8.2%
PERSONNEL				
1240 · SALARIES	228,008.97	330,000.00	-101,991.03	69.1%
1241 · IMRF	22,802.19	33,000.00	-10,197.81	69.1%
1242 · FICA/MEDICARE/TAXES	169.50	26,000.00	-25,830.50	0.7%
1243 · HEALTH INSURANCE	43,871.82	65,000.00	-21,128.18	67.5%
Total PERSONNEL	294,852.48	454,000.00	-159,147.52	64.9%
Total ASSESSOR	339,121.83	563,909.96	-224,788.13	60.1%
Total TOWN FUND EXPENDITURES	826,685.98	1,624,698.56	-798,012.58	50.9%
TOWN IMRF FUND EXPENDITURES				
3262 · RETIREMENT CONTRIBUTION	21,175.60	23,500.00	-2,324.40	90.1%
Total TOWN IMRF FUND EXPENDITURES	21,175.60	23,500.00	-2,324.40	90.1%
TOWN INSURANCE FUND EXPENDITURE				
CONTRACTED SERVICES				
2593 · RISK MANAGEMENT CONTRIBUTION	14,225.00	16,000.00	-1,775.00	88.9%
Total CONTRACTED SERVICES	14,225.00	16,000.00	-1,775.00	88.9%
PERSONNEL				
2453 · UNEMPLOYMENT INSURANCE	5,138.41	12,000.00	-6,861.59	42.8%
Total PERSONNEL	5,138.41	12,000.00	-6,861.59	42.8%
Total TOWN INSURANCE FUND EXPENDITURE	19,363.41	28,000.00	-8,636.59	69.2%
TOWN SOCIAL SECURITY EXPENDITURE				
3761 · SOCIAL SECURITY CONTRIBUTION	27,609.40	20,000.00	7,609.40	138.0%
3762 · MEDICARE CONTRIBUTION	6,679.41	4,700.00	1,979.41	142.1%
Total TOWN SOCIAL SECURITY EXPENDITURE	34,288.81	24,700.00	9,588.81	138.8%
Total Expense	922,240.25	1,882,028.56	-959,788.31	49.0%
Net Ordinary Income	188,090.87	-683,769.56	871,860.43	-27.5%
Net Income	188,090.87	-683,769.56	871,860.43	-27.5%

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01/04/13

GRAFTON TOWNSHIP
Reconciliation Summary
 101 - CHECKING ACCOUNT - HARRIS, Period Ending 11/30/2012

073

	Nov 30, 12
Beginning Balance	635,030.67
Cleared Transactions	
Checks and Payments - 74 items	-147,252.28
Deposits and Credits - 58 items	18,458.55
Total Cleared Transactions	-128,793.73
Cleared Balance	506,236.94
Uncleared Transactions	
Checks and Payments - 3 items	-542.98
Total Uncleared Transactions	-542.98
Register Balance as of 11/30/2012	505,693.96
New Transactions	
Checks and Payments - 14 items	-49,571.89
Deposits and Credits - 1 item	164.00
Total New Transactions	-49,407.89
Ending Balance	456,286.07

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GRAFTON TOWNSHIP
Reconciliation Summary
 152 - Township of Grafton Food Pantry, Period Ending 12/31/2012

794

	Dec 31, 12
Beginning Balance	739.24
Cleared Transactions	
Checks and Payments - 2 items	-388.94
Deposits and Credits - 4 items	933.21
Total Cleared Transactions	544.27
Cleared Balance	1,283.51
Register Balance as of 12/31/2012	1,283.51
Ending Balance	1,283.51

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GRAFTON TOWNSHIP
Reconciliation Summary
151 · CHECKING-General Assistance, Period Ending 12/31/2012

773

	Dec 31, 12
Beginning Balance	3,141.82
Cleared Transactions	
Checks and Payments - 8 items	-948.18
Deposits and Credits - 1 item	0.11
Total Cleared Transactions	-948.07
Cleared Balance	2,193.75
Uncleared Transactions	
Checks and Payments - 1 item	-20.97
Total Uncleared Transactions	-20.97
Register Balance as of 12/31/2012	2,172.78
Ending Balance	2,172.78

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GRAFTON TOWNSHIP
Reconciliation Summary
150 · Money Market/ Loan Proceeds, Period Ending 12/31/2012

129

	Dec 31, 12
Beginning Balance	161,921.80
Cleared Transactions	
Deposits and Credits - 2 items	183.66
Total Cleared Transactions	183.66
Cleared Balance	162,105.46
Register Balance as of 12/31/2012	162,105.46
Ending Balance	162,105.46

Grafton Township R & B

Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
PERMANENT HARD ROAD FD REVENUES				
9000 · PROPERTY TAXES	464,135.27	468,254.00	-4,118.73	99.1%
9020 · INTEREST INCOME	3.22	250.00	-246.78	1.3%
9040 · Intergovernmental Agreement	19,400.00			
9050 · MISCELLANEOUS INCOME	1,150.00	1,200.00	-50.00	95.8%
9060 · Permits & Bonds	2,830.00	2,000.00	830.00	141.5%
9080 · GRANT INCOME	143,750.00	100.00	143,650.00	143,750.0%
Total PERMANENT HARD ROAD FD REVENUES	631,268.49	471,804.00	159,464.49	133.8%
ROAD & BRIDGE FUND REVENUES				
6000 · PROPERTY TAXES - ROAD & BRIDGE	125,102.94	242,863.00	-117,760.06	51.5%
6002 · MUNICIPAL SHARE	0.00	-116,651.00	116,651.00	0.0%
6010 · REPLACEMENT TAXES-ROAD & BRIDGE	31,967.24	41,000.00	-9,032.76	78.0%
6020 · INTEREST INCOME	273.59	400.00	-126.41	68.4%
6030 · RENTAL INCOME	41,100.00	48,000.00	-6,900.00	85.6%
6040 · INTERGOVERNMENT AGREEMENT	28.50	324,100.00	-324,071.50	0.0%
6050 · MISCELLANEOUS INCOME	225.82	150.00	75.82	150.5%
6060 · COURT FINES & PERMITS	2,210.66	2,000.00	210.66	110.5%
Total ROAD & BRIDGE FUND REVENUES	200,908.75	541,862.00	-340,953.25	37.1%
ROAD & BRIDGE IMRF FUND REVENUE				
8000 · PROPERTY TAXES	14,930.71	15,063.00	-132.29	99.1%
8020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
Total ROAD & BRIDGE IMRF FUND REVENUE	14,930.71	15,083.00	-152.29	99.0%
ROAD & BRIDGE INSURANCE REVENUE				
7000 · PROPERTY TAXES	21,041.24	21,227.00	-185.76	99.1%
7020 · INTEREST INCOME	0.00	20.00	-20.00	0.0%
7050 · MISCELLANEOUS INCOME	0.00	2,700.00	-2,700.00	0.0%
Total ROAD & BRIDGE INSURANCE REVENUE	21,041.24	23,947.00	-2,905.76	87.9%
Total Income	868,149.19	1,052,696.00	-184,546.81	82.5%
Expense				
PERMANENT HARD ROAD EXPENDITURE				
COMMODITIES				
9614 · MAINTENANCE SUPPLIES - ROADS	5,529.58	42,000.00	-36,470.42	13.2%
9652 · OPERATING SUPPLIES	515.46	10,000.00	-9,484.54	5.2%
9655 · AUTO FUEL & OIL	7,507.56	45,000.00	-37,492.44	16.7%
9656 · SALT, CALCIUM, ICE CONTROL	1,514.03	100,000.00	-98,485.97	1.5%
Total COMMODITIES	15,066.63	197,000.00	-181,933.37	7.6%
CONTRACT SERVICES				
9514 · MAINTENANCE SERVICE ROAD	186,138.25	240,000.00	-53,861.75	77.6%
9518 · ROAD STRIPPING	0.00	20,000.00	-20,000.00	0.0%
9519 · Street Lights	2,371.49	6,000.00	-3,628.51	39.5%
9520 · ROAD SIGNS & MATERIALS	90.00	25,000.00	-24,910.00	0.4%
9532 · ENGINEERING SERVICE	12,028.90	30,000.00	-17,971.10	40.1%
9594 · RENTALS	0.00	15,000.00	-15,000.00	0.0%
Total CONTRACT SERVICES	200,628.64	336,000.00	-135,371.36	59.7%
OTHER EXPENDITURES				
9929 · MISCELLANEOUS	1,530.00	10,000.00	-8,470.00	15.3%
Total OTHER EXPENDITURES	1,530.00	10,000.00	-8,470.00	15.3%

Grafton Township R & B

Profit & Loss Budget vs. Actual

April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
PERSONNEL				
9421 · SALARIES	108,694.25	195,000.00	-86,305.75	55.7%
9451 · Health / Life Insurance	16,273.52	30,000.00	-13,726.48	54.2%
9461 · Social Security Contribution	7,595.13	14,000.00	-6,404.87	54.3%
9462 · Medicare Contribution	1,733.24	3,750.00	-2,016.76	46.2%
9472 · Uniforms	184.00	1,500.00	-1,316.00	12.3%
Total PERSONNEL	134,480.14	244,250.00	-109,769.86	55.1%
Total PERMANENT HARD ROAD EXPENDITURE	351,705.41	787,250.00	-435,544.59	44.7%
ROAD & BRIDGE-IMRF-EXPENDITURE				
PERSONNEL				
8463 · RETIREMENT CONTRIBUTION	11,923.11	37,000.00	-25,076.89	32.2%
Total PERSONNEL	11,923.11	37,000.00	-25,076.89	32.2%
Total ROAD & BRIDGE-IMRF-EXPENDITURE	11,923.11	37,000.00	-25,076.89	32.2%
ROAD & BRIDGE-INS-EXPENDITURE				
CONTRACT SERVICE				
7593 · RISK MANAGEMENT CONTRIBUTION	20,469.00	33,000.00	-12,531.00	62.0%
Total CONTRACT SERVICE	20,469.00	33,000.00	-12,531.00	62.0%
PERSONNEL				
7453 · UNEMPLOYMENT INSURANCE	147.78	6,000.00	-5,852.22	2.5%
Total PERSONNEL	147.78	6,000.00	-5,852.22	2.5%
Total ROAD & BRIDGE-INS-EXPENDITURE	20,616.78	39,000.00	-18,383.22	52.9%
ROAD & BRIDGE FUND EXPENDITURES				
ADMINISTRATION				
CAPITAL OUTLAY				
6831 · EQUIPMENT	75.00	4,000.00	-3,925.00	1.9%
Total CAPITAL OUTLAY	75.00	4,000.00	-3,925.00	1.9%
COMMODITIES				
6651 · OFFICE SUPPLIES	91.12	600.00	-508.88	15.2%
Total COMMODITIES	91.12	600.00	-508.88	15.2%
CONTRACTED SERVICES				
6512 · MAINTENANCE EQUIPMENT	0.00	1,000.00	-1,000.00	0.0%
6531 · ACCOUNTING SERVICE	2,000.00	25,000.00	-23,000.00	8.0%
6533 · LEGAL SERVICE	20,478.15	60,000.00	-39,521.85	34.1%
6551 · POSTAGE	136.70	200.00	-63.30	68.4%
6552 · TELEPHONE	2,434.50	4,500.00	-2,065.50	54.1%
6553 · PUBLISHING	203.30	1,500.00	-1,296.70	13.6%
6554 · PRINTING	0.00	200.00	-200.00	0.0%
6561 · DUES AND SUBSCRIPTIONS	150.00	300.00	-150.00	50.0%
6562 · TRAVEL & MEETING EXPENSE	2,087.83	5,000.00	-2,912.17	41.8%
6563 · EDUCATION & TRAINING	40.00	500.00	-460.00	8.0%
Total CONTRACTED SERVICES	27,530.48	98,200.00	-70,669.52	28.0%
OTHER EXPENDITURES				
6914 · MUNICIPAL REPLACEMENT	0.00	7,800.00	-7,800.00	0.0%
6929 · MISCELLANEOUS	129.39	8,000.00	-7,870.61	1.6%
Total OTHER EXPENDITURES	129.39	15,800.00	-15,670.61	0.8%
PERSONNEL				
6421 · SALARIES	4,440.00	7,000.00	-2,560.00	63.4%
Total PERSONNEL	4,440.00	7,000.00	-2,560.00	63.4%
Total ADMINISTRATION	32,265.99	125,600.00	-93,334.01	25.7%

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Cash Basis

Grafton Township R & B
Profit & Loss Budget vs. Actual
April 2012 through March 2013

	Apr '12 - Mar 13	Budget	\$ Over Budget	% of Budget
MAINTENANCE				
CAPITAL OUTLAY				
6820 · CAPITAL ASSET OUTLAY	3,000.00	122,500.00	-119,500.00	2.4%
6833 · OTHER IMPROVEMENTS	0.00	25,000.00	-25,000.00	0.0%
6840 · DEBT SERVICE	33,228.00	283,500.00	-250,272.00	11.7%
Total CAPITAL OUTLAY	36,228.00	431,000.00	-394,772.00	8.4%
COMMODITIES				
6111 · MAINTENANCE SUPPLY - BUILDING	194.59	10,000.00	-9,805.41	1.9%
6112 · MAINTENANCE SUPPLY - EQUIPMENT	4,106.98	10,000.00	-5,893.02	41.1%
6113 · MAINTENANCE SUPPLY - VEHICLES	1,827.57	10,000.00	-8,172.43	18.3%
6114 · MAINTENANCE SUPPLY - ROAD	0.00	100.00	-100.00	0.0%
6116 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6118 · MAINTENANCE SUPPLY - BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6122 · OPERATING SUPPLIES	643.81	2,500.00	-1,856.19	25.8%
6123 · SMALL TOOLS	115.15	6,000.00	-5,884.85	1.9%
Total COMMODITIES	6,888.10	39,700.00	-32,811.90	17.4%
CONTRACT SERVICES				
6311 · MAINTENANCE SERVICE - BUILDING	43.50	10,000.00	-9,956.50	0.4%
6312 · MAINTENANCE SERVICE - EQUIPMENT	1,077.43	10,000.00	-8,922.57	10.8%
6313 · MAINTENANCE SERVICE - VEHICLES	142.00	8,500.00	-8,358.00	1.7%
6314 · MAINTENANCE SERVICE ROADS	0.00	100.00	-100.00	0.0%
6316 · MAINTENANCE - SNOW REMOVAL	0.00	100.00	-100.00	0.0%
6318 · MAINTENANCE SERVICE BRIDGE	0.00	1,000.00	-1,000.00	0.0%
6332 · ENGINEERING SERVICE	0.00	500.00	-500.00	0.0%
6371 · UTILITIES	1,798.17	9,000.00	-7,201.83	20.0%
6373 · GARBAGE DISPOSAL	1,314.27	3,000.00	-1,685.73	43.8%
6394 · RENTALS	0.00	300.00	-300.00	0.0%
Total CONTRACT SERVICES	4,375.37	42,500.00	-38,124.63	10.3%
OTHER EXPENDITURES				
6919 · MISCELLANEOUS	0.00	3,000.00	-3,000.00	0.0%
6952 · INTERGOVERNMENTAL AGMT	17,072.54	34,828.00	-17,755.46	49.0%
Total OTHER EXPENDITURES	17,072.54	37,828.00	-20,755.46	45.1%
PERSONNEL				
6221 · SALARIES	6,216.00	9,500.00	-3,284.00	65.4%
Total PERSONNEL	6,216.00	9,500.00	-3,284.00	65.4%
Total MAINTENANCE	70,780.01	560,528.00	-489,747.99	12.6%
Total ROAD & BRIDGE FUND EXPENDITURES	103,046.00	686,128.00	-583,082.00	15.0%
6391 · R&B - CONTINGENCIES	0.00	32,000.00	-32,000.00	0.0%
6560 · Payroll Expenses	440.99			
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
9917 · PHR - CONTINGENCIES	0.00	15,000.00	-15,000.00	0.0%
Total Expense	487,732.29	1,596,378.00	-1,108,645.71	30.6%
Net Ordinary Income	380,416.90	-543,682.00	924,098.90	-70.0%
Net Income	380,416.90	-543,682.00	924,098.90	-70.0%

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Grafton Township R & B
Reconciliation Summary
101 - CHECKING ACCOUNT - HARRIS, Period Ending 12/31/2012

	Dec 31, 12
Beginning Balance	358,969.13
Cleared Transactions	
Checks and Payments - 28 items	-97,190.30
Deposits and Credits - 12 items	10,137.20
Total Cleared Transactions	-87,053.10
Cleared Balance	<u>271,916.03</u>
Uncleared Transactions	
Checks and Payments - 3 items	-20,490.00
Total Uncleared Transactions	-20,490.00
Register Balance as of 12/31/2012	<u>251,426.03</u>
New Transactions	
Checks and Payments - 3 items	-4,404.69
Total New Transactions	-4,404.69
Ending Balance	<u>247,021.34</u>

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Grafton Township R & B
Reconciliation Summary
501 - Money Market, Period Ending 12/31/2012

	Dec 31, 12
Beginning Balance	500,684.42
Cleared Transactions	
Deposits and Credits - 2 Items	50,045.96
Total Cleared Transactions	50,045.96
Cleared Balance	<u>550,730.38</u>
Register Balance as of 12/31/2012	550,730.38
Ending Balance	550,730.38

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Grafton Township R & B
Reconciliation Summary
201 · Harris Money Market 731, Period Ending 12/31/2012

731

	Dec 31, 12
Beginning Balance	18,751.21
Cleared Transactions	
Deposits and Credits - 1 item	0.79
Total Cleared Transactions	0.79
Cleared Balance	18,752.00
Register Balance as of 12/31/2012	18,752.00
Ending Balance	18,752.00

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Grafton Township R & B
Reconciliation Summary
301 · Harris Money Market 758, Period Ending 12/31/2012

758

	Dec 31, 12
Beginning Balance	31,252.01
Cleared Transactions	
Deposits and Credits - 2 items	93,754.61
Total Cleared Transactions	93,754.61
Cleared Balance	125,006.62
Register Balance as of 12/31/2012	125,006.62
Ending Balance	125,006.62

GRAFTON TOWNSHIP		DECEMBER 2012 TOTALS			Out of		Township		Sun City		Non Sun City	
BUS SERVICE FOR DECEMBER		DECEMBER 2012 TOTALS			Township		Revenue		Revenue		Revenue	
Date	Grafton Township Riders	Out of Township Riders	Total Riders	Grafton Township Revenue	Out of Township Revenue	al Revenue						
December 3, 2012	2	3	5	\$2.00	\$3.00	\$5.00	3	2				
December 4, 2012	10	13	23	\$10.00	\$13.00	\$23.00	21	2				
December 5, 2012	7	11	18	\$11.00	\$25.00	\$36.00	11	7				
December 6, 2012	3	12	15	\$3.00	\$12.00	\$15.00	14	1				
December 7, 2012	6	10	16	\$6.00	\$10.00	\$16.00	16	0				
December 10, 2012	6	7	13	\$6.00	\$15.00	\$21.00	13	0				
December 11, 2012	7	10	17	\$7.00	\$10.00	\$17.00	15	2				
December 12, 2012	2	13	15	\$2.00	\$37.00	\$39.00	15	0				
December 13, 2012	8	12	20	\$8.00	\$12.00	\$20.00	18	2				
December 14, 2012	5	9	14	\$11.00	\$9.00	\$20.00	9	5				
December 17, 2012	5	10	15	\$9.00	\$26.00	\$35.00	12	3				
December 18, 2012	10	22	32	\$10.00	\$22.00	\$32.00	30	2				
December 19, 2012	8	10	18	\$8.00	\$10.00	\$18.00	18	0				
December 20, 2012	8	20	28	\$8.00	\$20.00	\$28.00	26	2				
December 21, 2012	3	10	13	\$5.00	\$10.00	\$15.00						
December 24, 2012	Closed		0			\$0.00						
December 25, 2012	Closed		0			\$0.00						
December 26, 2012	0	6	6	\$0.00	\$10.00	\$10.00	6	0				
December 27, 2012	4	22	26	\$4.00	\$22.00	\$26.00	26	0				
December 28, 2012	2	11	13	\$2.00	\$11.00	\$13.00	11	2				
Total December	96	211	307	\$112.00	\$277.00	\$389.00	264	30				

SENIOR TRANSPORTATION BUS SERVICE

	APR	MAY	JUNE	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Sun City	Non Sun City
2011	224												224	
I/S													0	
O/S													0	
TOTALS	224	0	0	0	0	0	0	0	0	0	0	0	224	
I/D	204	183	170	153	79	247	165	146	183	159	133	148	224	1970
O/D	158	167	146	120	294	175	167	171	193	172	161	218		2142
TOTALS	362	350	316	273	373	422	332	317	376	331	294	366		4112
\$ I/D	\$231.00	\$247.00	\$176.00	\$196.00	\$190.00	\$311.00	\$192.00	\$169.00	\$219.00	\$213.00	\$140.00	\$173.00		
\$ O/D	\$174.00	\$216.00	\$162.00	\$148.00	\$235.00	\$201.00	\$180.00	\$194.00	\$258.00	\$221.00	\$179.00	\$244.00		
TOTAL	\$405.00	\$463.00	\$338.00	\$344.00	\$425.00	\$512.00	\$372.00	\$363.00	\$477.00	\$434.00	\$319.00	\$417.00		
YEAR	\$405.00	\$868.00	\$1,206.00	\$1,550.00	\$1,975.00	\$2,487.00	\$2,859.00	\$3,222.00	\$3,899.00	\$4,133.00	\$4,452.00	\$4,869.00		
2012														
I/S	224	317	152	282	331	165	282	286	264				2303	
O/S	73	100	212	43	57	198	78	75	30				866	
TOTALS	297	417	364	325	388	363	360	361	294	0	0	0	3169	
I/D	117	198	292	115	133	264	170	131	96					1516
O/D	180	219	72	214	254	96	190	230	211					1666
TOTALS	297	417	364	329	387	360	360	361	307	0	0			3182
\$ I/D	\$113.00	\$204.00	\$162.00	\$135.00	\$145.00	\$179.00	\$174.00	\$159.00	\$112.00					
\$ O/D	\$196.00	\$242.00	\$240.00	\$223.00	\$292.00	\$242.00	\$210.00	\$238.00	\$277.00					
TOTAL	\$309.00	\$446.00	\$402.00	\$358.00	\$437.00	\$421.00	\$384.00	\$397.00	\$389.00	\$0.00	\$0.00	\$0.00		
YEAR		\$1,157.00	\$1,559.00	\$1,917.00	\$2,354.00	\$2,775.00	\$3,159.00	\$3,556.00	\$3,945.00	\$3,945.00	\$3,945.00	\$3,945.00		

SENIOR TRANSPORTATION BUS SERVICE

YEAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	Total Rides
2006													
I/D	30	98	108	68	116	113	112	113	148	129	91	154	1280
O/D	10	58	42	33	36	257	31	26	38	31	36	37	635
TOTALS	40	156	150	101	152	370	143	139	186	160	127	191	1915
\$ I/D	\$81.00	\$136.00	\$146.50	\$73.00	\$151.00	\$141.50	\$118.50	\$141.50	\$199.50	\$170.00	\$103.50	\$176.00	
\$ O/D	\$31.00	\$176.00	\$120.00	\$79.00	\$101.00	\$64.00	\$92.00	\$64.00	\$85.00	\$99.00	\$108.00	\$105.00	
TOTAL	\$112.00	\$312.00	\$266.50	\$152.00	\$252.00	\$205.50	\$210.50	\$205.50	\$284.50	\$259.00	\$211.50	\$281.00	\$2,752.00
YEAR	\$112.00	\$424.00	\$690.50	\$842.50	\$1,094.50	\$1,300.00	\$1,510.00	\$1,715.50	\$2,000.00	\$2,259.00	\$2,470.50	\$2,751.50	
2007													
I/D	122	144	159	150	176	136	183	145	127	157	124	140	1763
O/D	44	74	84	65	53	48	69	39	34	56	37	87	690
TOTALS	166	218	243	215	229	184	252	184	161	213	161	227	2453
\$ I/D	\$141.00	\$162.50	\$155.50	\$155.00	\$157.50	\$154.50	\$207.50	\$160.50	\$134.50	\$209.00	\$138.50	\$153.00	
\$ O/D	\$130.00	\$222.00	\$229.00	\$182.00	\$151.00	\$131.00	\$201.00	\$130.00	\$102.00	\$83.00	\$42.00	\$110.00	
TOTAL	\$271.00	\$384.50	\$384.50	\$337.00	\$348.50	\$285.50	\$408.50	\$290.50	\$236.50	\$292.00	\$180.50	\$264.00	\$3,683.00
YEAR	\$271.00	\$655.50	\$1,040.00	\$1,377.00	\$1,725.50	\$2,011.00	\$2,419.50	\$2,710.00	\$2,946.50	\$3,238.50	\$3,419.00	\$3,683.00	
2008													
I/D	148	150	168	156	195	200	206	157	132	167	175	228	2082
\$ O/D	85	55	23	71	45	66	77	59	47	78	90	84	780
TOTALS	233	205	191	227	240	266	283	216	179	245	265	312	2862
\$ I/D	\$169.00	\$177.00	\$203.50	\$186.50	\$231.50	\$252.50	\$256.00	\$220.50	\$194.00	\$174.50	\$220.50	\$249.00	
\$ O/D	\$147.00	\$69.50	\$42.50	\$95.00	\$71.50	\$96.50	\$129.50	\$108.50	\$73.50	\$119.50	\$165.00	\$114.50	
TOTAL	\$316.00	\$246.50	\$246.00	\$281.50	\$303.00	\$349.00	\$385.50	\$329.00	\$267.50	\$294.00	\$385.50	\$363.50	\$3,767.00
YEAR	\$316.00	\$562.50	\$808.50	\$1,090.00	\$1,393.00	\$1,742.00	\$2,127.50	\$2,456.50	\$2,724.00	\$3,018.00	\$3,403.50	\$3,767.00	
2009													
I/D	181	178	182	189	191	189	158	147	129	131	156	160	1991
O/D	80	63	128	138	164	147	137	107	94	74	89	115	1336
TOTALS	261	241	310	327	355	336	295	254	223	205	245	275	3327
\$ I/D	\$221.50	\$195.00	\$202.00	\$199.50	\$203.00	\$211.00	\$196.00	\$193.00	\$126.00	\$147.00	\$176.00	\$184.00	
\$ O/D	\$112.50	\$96.50	\$171.00	\$163.00	\$190.00	\$294.00	\$393.00	\$316.00	\$137.00	\$82.00	\$97.00	\$138.00	
TOTAL	\$334.00	\$291.50	\$373.00	\$362.50	\$393.00	\$505.00	\$589.00	\$517.00	\$248.00	\$229.00	\$272.00	\$322.00	\$4,436.00
YEAR	\$334.00	\$625.50	\$998.50	\$1,361.00	\$1,754.00	\$2,259.00	\$2,848.00	\$3,365.00	\$3,613.00	\$3,842.00	\$4,114.00	\$4,436.00	
2010													
I/S													
O/S													
TOTALS	0	0	0	0	0	0	0	0	0	0	0	0	0
I/D	164	146	136	198	206	180	109	189	219	194	135	192	2038
O/D	121	96	119	115	143	122	109	131	138	144	90	165	1493
TOTALS	285	242	255	313	349	302	218	280	357	338	225	357	3531
\$ I/D	\$182.00	\$224.00	\$175.00	\$241.00	\$236.00	\$196.00	\$222.00	\$185.00	\$262.00	\$238.00	\$135.00	\$237.00	
\$ O/D	\$168.00	\$109.00	\$147.00	\$141.00	\$177.00	\$133.00	\$224.00	\$146.00	\$154.00	\$158.00	\$94.00	\$209.00	
TOTAL	\$350.00	\$330.00	\$322.00	\$382.00	\$413.00	\$328.00	\$446.00	\$331.00	\$416.00	\$396.00	\$229.00	\$446.00	\$4,389.00
YEAR	\$350.00	\$680.00	\$1,002.00	\$1,384.00	\$1,797.00	\$2,125.00	\$2,571.00	\$2,902.00	\$3,318.00	\$3,714.00	\$3,943.00	\$4,389.00	